

092304T4SWC

SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 5

COD/OS/SW/CR/04/5/A

MANAGE PROJECT RESOURCES

NOV /DEC 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

WRITTEN ASSESSMENT

Time: 3 Hours

INSTRUCTIONS TO CANDIDATE

1. You have **THREE (3)** hours to answer all the questions.
2. Marks for each question are as indicated in the brackets
3. The paper consists of **THREE** sections: **A, B** and **C**.
4. Do not write on the question paper

This paper consists of 7 printed pages.

Candidates should check the question paper to ascertain that all pages are printed as indicated and that no questions are missing.

SECTION A :(20 Marks)

Answer ALL questions in this section.

Each question carries one mark

1. A program is usually a group of _____
 - A. Plans
 - B. People and work
 - C. Related projects
 - D. Unrelated projects
2. A technique used in identifying the interest and influence of various groups affected by a project is known as?
 - A. Community mapping
 - B. Project evaluation
 - C. Case study
 - D. Stakeholder analysis
3. The following are types of evaluation, EXCEPT?
 - A. Summative evaluation
 - B. Process evaluation
 - C. Performance evaluation
 - D. Impact evaluation
4. _____ is a social process whereby specific groups with shared needs livings in a defined geographic area actively pursue identification of their needs take decisions and establish mechanisms to meet these needs.
 - A. Community organization
 - B. Community participation
 - C. Community mapping
 - D. Community engagement

5. Assembling project team and assigning their responsibilities are done during _____ and _____ phase of a project management.
- A. Initiation and planning
 - B. Decision making and appraisal
 - C. Planning and Execution
 - D. Formulation and termination
6. The purpose of conducting resource assessment in community resources management is?
- A. To determine resource ownership
 - B. To identify potential conflicts among stakeholders
 - C. To evaluate the economic value of resources
 - D. To understand the current state and trends of resources
7. Which of the following is an example of a cultural resource?
- A. Oil reserves
 - B. Historical monuments
 - C. Renewable energy sources
 - D. Mineral deposits
8. The role of stakeholders in project resources management is to _____
- A. Make unilateral decisions about resource use
 - B. Provide financial resources for conservation efforts
 - C. Collaborate in decision-making and implementation
 - D. Oppose resource management initiatives
9. In which of the following project phases is the project schedule developed?
- A. Conceptual
 - B. Planning
 - C. Implementation
 - D. Design
10. The time necessary to complete a project is referred to as?
- A. Project Implementation cycle
 - B. Project Operations cycle
 - C. Project Life cycle
 - D. Project Production cycle

11. Risk must be considered in the _____ phase and weighed against the potential benefit of the project's success in order to decide if the project should be chosen.
- A. Completion
 - B. Execution
 - C. Planning
 - D. Initiation
12. The most critical skill for a project manager to achieve project goals is?
- A. Time management skill
 - B. Leadership skill
 - C. Empathetic skill
 - D. Conflict management skill
13. Which of the following is the potential solution to address resource gaps in community resource management projects?
- A. Reducing stakeholder involvement
 - B. Increasing financial constraints
 - C. Enhancing resource allocation strategies
 - D. Expanding resource availability
14. According to Bruce Tuckman's stages of team development, at what stage do project teams compete for control?
- A. Forming
 - B. Norming
 - C. Storming
 - D. Adjourning
15. Community resource management aims at the following, EXCEPT?
- A. Sustainable resource use
 - B. Enhancing community well-being
 - C. Maximizing profits for individuals
 - D. Protecting natural resources

16. An uncertain event or condition that, if it occurs, has a positive or negative effect on a project objective is termed as?
- A. Project resilience
 - B. Project mitigation
 - C. Project Risk
 - D. Project Hazard
17. Under which of the following conditions would working with teams be more effective than individuals in project management?
- A. When speed is important
 - B. When the activities involved in solving the problem are very detailed
 - C. When innovation is required
 - D. When a commitment to the solution is needed by small portions of the project teams
18. The benefit of decision making in project resource management is _____
- A. To exclude community members from project activities
 - B. To prioritize individual interests over community well-being
 - C. To ensure decisions align with the needs and aspirations of the community
 - D. To discourage community ownership and stewardship of resources
19. The purpose of developing management plans in project resources management is to?
- A. To maximize resource extraction
 - B. To ensure compliance with legal regulations
 - C. To engage stakeholders in decision-making
 - D. To guide resource use and conservation practices
20. The common resource gap in project resource management is _____
- A. Lack of skilled manpower
 - B. Sufficient financial resources
 - C. Well-established infrastructure
 - D. Abundant natural resources

SECTION B: (40 Marks)

Answer ALL Questions in this section.

21. The project managers are responsible for steering the project towards achieving its goal.
Name FIVE qualities of a good project manager. (5 Marks)
22. The community resource management register will provide information on the community assets and mechanisms for utilization of the resources. Identify THREE components of a community resource register. (3 Marks)
23. Information collected from the community members determines the project to be identified and implemented. List FOUR data collection tools used during project identification. (4 Marks)
24. Understanding a project is very important in having a successful approach to project management. State THREE characteristics of community projects. (3 Marks)
25. Mention the THREE 3R principles used to minimize the wastage of project resources. (3 Marks)
26. A systematic and continuous collection of information from projects is a critical component of effective project management. Identify FIVE benefits of monitoring resources used in community projects. (5 Marks)
27. Suggest FOUR ways through which the government controls resources utilization. (4 Marks)
28. State FIVE benefits of report writing in project resource management. (5 Marks)
29. What is seen as a problem can vary from place to place and group to group in the same community. Identify FOUR criteria used in identifying community problems. (4 Marks)
30. Highlight FOUR purposes of records in project implementation. (4 Marks)

SECTION C: (40 Marks)

Answer any TWO questions from this section.

31. The strategies that are applied in selecting a project, determines the success or failure of a project.
- a) Discuss FIVE factors that influence the selection of community projects. (10 Marks)
 - b) Evaluate FIVE factors that lead to project failures. (10 Marks)
32. Project resources are components necessary for successful project implementation which helps in achieving the project goals.
- a) Analyze FIVE types of resources found in the community. (10 Marks)
 - b) Explain FIVE categories of community needs that projects resources address. (10 Marks)
33. Effective achievement of project goals requires coordination of the project team and other stakeholders.
- a) Discuss FIVE roles of community resources committee. (10 Marks)
 - b) Explain FIVE merits of community participation in management of projects. (10 Marks)