

3306

2903/306

**PROJECT AND CONTRACT
MANAGEMENT**

July 2019

Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

**BUSINESS EDUCATION SINGLE AND
GROUP CERTIFICATE EXAMINATIONS
STAGE III**

**DIPLOMA IN SUPPLY CHAIN MANAGEMENT
MODULE III**

PROJECT AND CONTRACT MANAGEMENT

3 hours

INSTRUCTIONS TO CANDIDATES

This paper consists of SEVEN questions.

Answer any FIVE questions in the answer booklet provided.

All questions carry equal marks.

Candidates should answer the questions in English.

This paper consists of 2 printed pages.

**Candidates should check the question paper to ascertain that
both pages are printed as indicated and that no questions are missing.**

1. (a) Describe the steps that a project manager should follow in project planning. (12 marks)
- (b) One of the methods of awarding a project contract is through serial tenders. Outline the benefits of this method of tendering. (8 marks)
2. (a) Explain the responsibilities of a project manager in the execution of a project. (12 marks)
- (b) Outline the demerits of single-sourcing as a method of awarding project contracts. (8 marks)
3. (a) A certain organization advertised for one of its project's tender bids. Describe the types of documents that the firm should issue to contractors who respond to the advertisement. (12 marks)
- (b) It is usually necessary to have a strong client-contractor collaboration when undertaking project work. Explain the reasons that may justify this requirement. (8 marks)
4. (a) Highlight the factors that a firm should consider in determining the method of payment to a project contractor. (10 marks)
- (b) Explain the factors that may limit the effectiveness of the planning process for a project. (10 marks)
5. (a) There are certain factors that may trigger the need for a firm to undertake a project. Highlight these factors. (10 marks)
- (b) One of the methods that a project manager may use in project planning is the Critical Path Analysis (CPA). Describe the types of information that the manager may obtain from the use of this method. (10 marks)
6. (a) Highlight the typical cost components that should be considered in the planning stage of the project life cycle. (10 marks)
- (b) Wavinya, a project manager is in the process of selecting project team members. Outline the factors that she should consider in selecting members to such a team. (10 marks)
7. (a) One of the stages of a project life cycle is the feasibility analysis stage. Explain the issues that should be considered at this stage. (10 marks)
- (b) Describe the activities that a contractor should undertake during the termination stage of a contract. (10 marks)

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